



Historical Society

THE DWIGHT HISTORICAL SOCIETY
A non-profit organization chartered
under the laws of the State of Illinois

BY-LAWS

ARTICLE I: OBJECT

Sec. 1: The object of the Dwight Historical Society, hereafter called "the Society", shall be to promote and preserve the history and culture that pertains to the Dwight community, such as printed matter, photos, artists' sketches or paintings, artifacts and buildings.

ARTICLE II: MEMBERSHIP

Sec. 1: Any civic-minded person who is interested and in sympathy with the objects of Article I and is willing to give of their time and/or money for their satisfaction and pleasure is eligible for membership in the Society.

ARTICLE III: OFFICERS AND DUTIES

Sec. 1: The officers shall be president, vice-president, secretary, treasurer and historian.

Sec. 2: The duties of the officers shall be as follows:

(a) The president shall preside at all meetings, appoint standing committees, be an ex-officio member of all committees and sign all contracts ordered by the executive board.

(b) The vice-president shall perform such duties as the president may delegate and, in the absence of the president, shall preside at meetings. Should a vacancy occur in the office of the presidency, the vice-president shall automatically become the president for the unexpired term.

(c) The secretary shall keep an accurate record of all meetings, answer correspondence, send out notices to members and properly thank donors.

(d) The treasurer shall collect all dues, have charge of all funds and present all bills to the membership for approval before payment.

(e) The historian shall keep all properties of the Society filed and cataloged and available for inspection by any member, shall accept only such property as is approved by the historical selection committee of which he or she is a member and inform the secretary of all cash and material donations so that the donor can be properly credited and thanked.

Sec. 3: All officers shall promptly turn over all records and materials to their successor at the conclusion of their term of office.



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ARTICLE IV: STANDING COMMITTEES

Sec. 1: The president shall appoint the following standing committees:

(a) Membership. This committee shall consist of three members who will promote membership and collect dues.

(b) Program. This committee shall consist of three members to provide suitable historical and informational programs for meetings.

(c) Historical Selection. This committee shall consist of five members who will pass on the acceptance of all historical documents and artifacts as to the association and relation to Dwight, properly preserve and display when possible and report to the secretary the value of each item so that he or she can give a receipt and thank you note to the donor, whether it be a gift or loan. This committee may also dispose of duplications or other unusable items by either returning to the donor, selling or giving away.

ARTICLE V: ELECTIONS

Sec. 1: All officers shall be nominated from the floor for a term of one year and shall be elected by a majority vote of those present.

Sec. 2: Election of officers shall be held at the regular meeting of the Society in the month of September.

Sec. 3: All members in good standing are eligible to hold office and may succeed themselves.

ARTICLE VI: MEETING

Sec. 1: The regular monthly meeting shall be held at 7:30 p.m. on the third Monday of each month at an established location.

ARTICLE VII: DUES

Sec. 1: The annual dues shall be \$10.00 per person, \$15.00 per family, and \$25.00 per business.

Sec. 2: Dues are payable prior to the beginning of the fiscal year.

ARTICLE VIII: AMENDMENTS

Sec. 1: The by-laws may be amended at any regular meeting of the Society by a two-thirds majority of members present, provided a notification of the proposed changes be sent to all members in good standing two weeks prior to the meeting.

ARTICLE IX: EXECUTIVE BOARD

Sec. 1: The executive board shall consist of the five elected officers, the immediate past president and the chairmen of all standing committees.

ARTICLE X: QUORUM

Sec. 1: Six members in good standing shall be considered a quorum at a regular meeting and 12 members at a special meeting, after notification by letter stating the purpose of the meeting.

ARTICLE XI: GUESTS

Sec. 1: Guests will be admitted and welcomed at all regular meetings.